

**Meetings**

**Meetings - Participation by Public**

A designated period of time may be provided for public comments at all regular Board meetings. The Board is very interested in citizen viewpoints and problems; however, citizens are encouraged to work through problems at the building and/or administrative levels before coming to the Board. Persons who wish to appear before the Board of Education must complete Form 0412 – Request to Appear Before the Ballard R-II Board of Education. Form 0412 may be obtained in the Superintendent’s Office and the completed form should be presented to the Superintendent at least five (5) school days prior to the scheduled board meeting to which the request pertains. Remarks may be limited to ten minutes and to one appearance, thus allowing a maximum number of participants in the allotted time period in which citizens are to speak to issues. Questions directed to the Board may not always be answered immediately. All questions will be responded to by an appropriate person as soon as possible. Persons who wish to suggest items for the agenda should contact the Superintendent.